



241139
20-7-2024

ज्ञान - विज्ञान विमुक्तये

SAURASHTRA UNIVERSITY
UGC : Malaviya Mission Teacher Training Centre
(Erstwhile Human Resource Development Centre)

University Campus, University Road, Rajkot – 360 005
Phone No.(0281)2577679 Ext.No.469,470 FAX No.(0281)2585204, E-mail Id: info@ascrajkot.org

The 29th meeting of the Academic Advisory Committee (AAC) of the UGC: Malaviya Mission Teacher Training Centre, Saurashtra University, Rajkot was held on 18-07-2024 Thursday, 12:00 p.m. at the UGC: Malaviya Mission Teacher Training Centre, Opp. Girnar boy's hostel, University Campus, Rajkot. Following members were present in the hybrid mode meeting.

Sr. No.	Member Name	Designation	Present/ Absent
1	Prof. (Dr.) Kamalsinh Dodiya Vice Chancellor, Saurashtra University, Rajkot.	Chairman Vice-Chancellor	Present
2	Dr. Sanjivbhai Oza Ex.Vice Chancellor, Gujarat Ayurved University, Jamnagar	Member V.C. / Ex. V.C. (within State)	Online Present
3	Prof. Bansh Gopal Singh Vice Chancellor, Pandit Sundarlal Sharma Open University, Bilaspur, Chhattisgarh	Member V.C. / Ex. V.C. (Outside the State)	Absent
4	Prof. S. Subbiah HOD, Department of Surgical Oncology Govt. Royapettah Hospital and Kilpauk Medical College, Chennai	Member UGC Nominee	Online Present
5	Prof. Mitesh Jaiswal Programme-Director, UGC : MMTTC, Sardar Patel University, Vallabh Vidhyanagar	Member Programme-Director MMTTP (within State)	Present
6	Prof. Namrata Sharma Programme-Director, UGC : MMTTC, Devi Ahilya University, Indore	Member Programme-Director MMTTP(Outside the State)	Online Present
7	Prof. N. A. Shah Head of the Department, Department of Physics, Saurashtra University, Rajkot	Member HoD / Eminent Professor	Present
8	Prof. Hitesh Shukla Department of M.B.A., Saurashtra University, Rajkot	Member HoD / Eminent Professor	Absent
9	Dr. K. J. Ganatra Principal, Matushri Virbaima Mahila Science & Home Science College, Rajkot	Member Principal	Present
10	Dr. Dhiren D. Pandya Programme Director, UGC:MMTTC Saurashtra University, Rajkot	Member Secretary Programme-Director MMTTP	Present
11	Registrar Saurashtra University, Rajkot	Special Invitee	Present
12	Chief Account Officer Saurashtra University, Rajkot	Special Invitee	Absent

Saurashtra University, Rajkot
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In. No. 241139 241139
Date 22/7/24 22/07/24



Academic Advisory Committee meeting (AAC) unanimously resolve the following.

- (1) To approve minutes of 28th Academic Advisory Committee meeting held on 29-04-2023.

(Minutes of meeting is attached as Annexure-1)

Minutes of 28th Academic Advisory Committee meeting held on 29th April, 2023 is approved as Annexure-1

- (2) To analyze and approve report of the various programmes conducted by the UGC: MMTTC during F.Y. 2023-24.

(Report is attached as Annexure -2)

Reports of the various programmes conducted by the UGC: MMTTC (erstwhile HRDC) during 2023-24 was discussed and taken note as Annexure-2

- (3) To analyze and approve the expenditure incurred for UGC: MMTTC, erstwhile UGC: HRDC and Adhyapak kutir during F.Y. 2023-24.

(Annexure-3 (Annexure 3 to 8 as per UGC: HRDC Guidelines))

(Annexure-4 (Annexure 2 and 3 as per UGC: MMTTC Guidelines))

(Annexure-5 Statement of Expenditure of Adhyapak kutir)

Expenditure incurred for UGC: HRDC, UGC: MMTTC and Adhyapak Kutir for F.Y. 2023-24 and accounts are approved as Annexure -3(sub Annexure 3 to 8), Annexure 4(Sub Annexure 1 to 2) and Annexure 5.

- (4) To take note of new guideline of UGC: MMTTP issued by UGC on 22nd February 2024.

(Guidelines is attached as Annexure-6)

The new guidelines of UGC: MMTTP was discussed and noted.

- (5) To consider and address the issues raised in letter written by Programme Director UGC: MMTTC, Saurashtra University to the Secretary, UGC regarding new guidelines.

(Letter is attached as Annexure -7)



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The issues raised were discussed and considering the genuineness of problems faced by MMTTC, the contract base document assistant/Library assistant may be continued and to be paid from University examination expenditure head. It is also decided that maintenance of MMTTC building is to be done by and from host University i.e. Saurashtra University budget like other buildings of the University.

It is further resolved that as a chairman of AAC, MMTTC Vice-Chancellor may write D.O. letter to the Secretary UGC to resolve such issues (Raised in letter).

- (6) To approve Academic Programmes announced for next year i.e. 2024-25.
(Attached as Annexure -8)

The Academic Programmes announced for next year i.e. 2024-25 is approved as Annexure-8.

It is further resolved that there should be a standard operating procedure (SOP) to decide the topic and theme of programmes announced by MMTTC. Director may propose SOP and put up before next AAC meeting for approval.

- (7) To approve Short Term Programmes (STP for Administrative & Support Staff) announced for next year i.e. 2024-25 under scheme of RUSA.
(Attached as Annexure -9)

The short term programmes (STP for administrative and support staff) announced for next year i.e. 2024-25 under scheme of RUSA is approved as Annexure-9.

- (8) To approve proposal of Academic Programmes submitted under scheme of PMUSHA for the year 2024-25 and 2025-26.
(Attached as Annexure-10)

The proposal of Academic programmes submitted under scheme of PMUSHA for the year 2024-25 and 2025-26 is approved as Annexure-10

- (9) To take into consideration the matter of issuance of duplicate certificate.

It is resolved that duplicate certificate demanded by participant of various programmes may issued after verifying records by administrative officer / section officer and same will be signed by Director, MMTTC as "certified by". Moreover it is resolved that Rs. 500/- shall be charged for duplicate certificate and will raised by 10% at each interval of two financial years.



- (10) To take into consideration the matter of fitting solar panel at Adhyapak kutir.

Host University i.e. Saurashtra University will proceed for fitting solar panel at Adhyapak Kutir from green campus grant or different initiative grants available for the same. In case of non-availability of such grants, the same may be fitted from the fund available with "Adhyapak Kutir".

- (11) To take into consideration the matter of appointment of contract base full time sweeper at Adhyapak Kutir.

It is resolved to continue with existing operation.

- (12) To take into consideration the matter of fixing the honorarium paid to members of AAC as it was decided as Rs. 2000/- by UGC in its HRDC guidelines 2015 and thereafter not revised or mention in consecutive guidelines.

(The honorarium "Rs. 3000/- per day for per meeting subject to maximum of Rs. 5000/- per day irrespective of number of meeting in a day" is fixed by UGC in its official memorandum (OM) No. F.21-1/2015 (FD-I/B) 08- Dated: 08.01.2018)

It is resolved that honorarium Rs.3000/- may be paid to the member for attending AAC meeting as per UGC official memorandum (OM) No.F.21-1/2015(FD-I/B)08 Dated 08-01-2018.

- (13) To prepare and approve resource person list.

The list of resource person for various programmes of UGC : MMTTC is approved as Annexure-11. It is further resolved that Director UGC : MMTTC is authorized to add name of resource person in the list to be ratified in the next meeting of the AAC.

- (14) To approve the rate of A.C. and non A.C. rooms at " Adhyapak Kutir " for other than Participants and Resource Person of UGC:MMTTC decided by than Vice-Chancellor and Director as below.

- (1) A.C. Room for University guest, University employee's guest and for other Institution's guest Rs. 500/- per day.
- (2) Non A.C. Room for University guest, University employee's guest and for other Institution's guest Rs. 300/- per day.
- (3) VIP suite Room for University guest, University employee's guest and for other Institution's guest Rs. 1000/- per day.



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- (3) Dining hall including kitchen facility per day Rs. 1500/- provided cleaning charge Rs. 300/- charged extra if not done by guest.

It is resolved that the rate of A.C. and non A.C. room at "Adhyapak Kutir" for other than participants and resource person of UGC : MMTTC is to be at par with that of University guest house rates and will raised by 10% at each interval of two financial years. It is further resolved that the rooms at "Ahayapak Kutir" may be provided to the University guest free of cost subject to availability and approval by Registrar/Director.

The meeting is concluded with thanks to Chair.

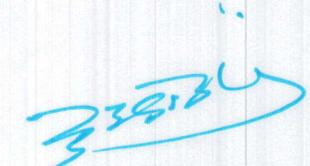
(Dr. Dhiren D. Pandya)
Director

Draft minutes
for Approval


20/7/2024


20/7/2024


20/7
RSM


VON